

F. CONDONATION OF BREAK IN SERVICE

GOVERNMENT OF WEST BENGAL

Education Directorate, Grant-in-aid Section

No. 7068 (24) G.A.

Calcutta, the 22nd May, 1969

To : The District Inspector of Schools, Calcutta.

Sub : *Condonation of the break in service of teacher and staff of aided Secondary Schools.*

The undersigned has to state that a teacher or a non-teaching staff of an-aided Higher Secondary/Multipurpose/High School seeking condonation of a break in his service will be required to submit a statement in the enclosed proforma** through proper channel for consideration of his case in this Directorate.

Copies of the proforma with necessary instructions may be sent to the schools under his control.

Sd/- P. C. Bhattacharyya

for Director of Public Instruction, West Bengal.

** (PROFORMA)

GOVERNMENT OF WEST BENGAL

Education Directorate, Grant-in-aid Section

Particulars in connection with the condonation of break of service of teachers and other staff of aided Secondary School.

1. Name of the Teacher/Headmaster/Headmistress/Asst. Headmaster/Asst. Headmistress/Clerk
2. Qualification
3. The period of break in service for which condonation is required (dates to be indicated) (from..... to.....).
4. Reasons for the break in service for which condonation is required (copy of documents, if any, supporting the statement to be submitted).
5. (a) Name and address, status (High, Jr. High etc.) management (aided/ unaided) of the Institution where he/she served just before the break.
(b) Period of service in the institution (i.e. the institution under (a) above (fromto.....)).
(c) Post held in the institution (Headmaster/Headmistress/Asstt. Headmaster/Asstt. Headmistress/Asstt. Teacher etc.) — whether confirmed/on probation/ temporary etc.
An attested copy of—
(i) The Managing Committee-Resolution regarding appointment/confirmation etc. in the institution.
(ii) Letter of the Board or D.P.I., W. B. approving the appointment.
(iii) The letter approving the appointment of the outgoing incumbent in whose place he/she was appointed.
(d) Reasons for leaving the institution. (If due to resignation, discharge etc. an attested copy of the relevant extract of the resolution of the Managing Committee to be submitted).
(e) Total length of service in other recognised secondary schools prior to break. (Names of such Institutions and period of service in each to be indicated).

6. (a) Name, status (High/Jr. High etc.) and management (aided/unaided) of the institution where he/she joined just after the break.

(b) Post held in this school (i.e., in the school under 6a—whether confirmed/ on probation/ temporary).

7. If he/she is still in the institution as stated in 6a. If not, the name(s), status (High/Jr. High etc.) and management (aided/unaided) of institution(s) he/ she served subsequently with period of service in each to be indicated.

8. (a) The period of break in service condoned on any previous occasion(s), if any (An attested copy or copies of the order(s) to be submitted).

(b) Period of previous break not condoned, if any, (from.....to.....).

9. Remarks if any.

Countersignature of the Secretary or Administrator of the school with his/ her official seal to signify that he/she has verified the above statement with ref. to the original records and papers.

Signature of the Teacher/Headmaster/
Headmistress/Asstt. Headmaster/
Asstt. Headmistress/Clerk.

GOVERNMENT OF WEST BENGAL
Education Department (Secondary Branch)

No. 85-Edn-(S)
IF-6/69

Dated, Calcutta, the 28th January, 1981.

Sub : For Condonation of Break of Service for 12 months

The undersigned is directed to say that in terms of this Department's Order No. 1535-(S) dated the 3rd August, 1972 condonation for a break in service not exceeding 12 months, occurring after the promulgation of the aforesaid Rules, is not necessary and that service prior to such a break shall automatically count towards pension. A question has now arisen whether condonation for such a break not exceeding 12 months before the promulgation of the said Rules, is necessary or not.

2. After careful consideration, the Governor is pleased to decide that where a break in service not exceeding twelve months occur prior to promulgation of the aforesaid Rules, condonation for such a break by any authority is not necessary and that service prior to such break automatically count towards pension, provided that the break in service was not caused by dismissal or removal from service, as a measure of penalty.

3. This order issues with the concurrence of the Finance Department vide their U.O. No. Group B/2767 dated the 22nd January, 1981.

4. The Account ant General, West Bengal and the Pay and Accounts Officer, Calcutta Pay and Accounts Office have been informed.

Sd/- R. Chowdhury,
Assistant Secretary.